



National Diversity & Inclusion Committee (NDIC)

Short Terms of Reference

Version: 1.0



Purpose

The purpose of this document is to define the specific Terms of Reference relative to the named board or committee. These Short Terms of Reference are intended to be used in conjunction with the ACS Common Terms of Reference which define the general operating parameters common to all representative boards and committees. A copy of the ACS Common Terms of Reference can be found at www.acs.org.au.

Contents

Purpose.....	2
1. Role.....	3
2. Membership.....	3
3. Review.....	3
4. Version History.....	4
5. Approvals.....	4
6. Distribution.....	4
7. Document Control.....	4



1. Role

- a. Provide strategic advice addressing challenges related to diversity and inclusion in the workplace as required;
- b. Provide guidance and support for ACS to develop advocacy and policy positions related to diversity and inclusion in the ICT sector;
- c. Provide guidance for ACS to develop best practice for organisations on diversity issues and workforce participation;
- d. Report to each meeting of MAB on determinations of the NDIC.

2. Membership

- a. A Chair appointed by the Management Committee on the recommendation of the VP, Community Boards and Director, Membership Advisory Board (MAB);
- b. A Vice-Chair appointed by the Management Committee on the recommendation of the VP, Community Boards and Director, Membership Advisory Board (MAB);
- c. Up to seven (7) members of the profession with exposure to diversity & inclusion and senior industry experience, appointed by the Management Committee on the recommendation of the VP, Community Boards and the Director, MAB;
- d. The MAB Chair may attend any meeting and assume the role of Chair.

3. Review

- a. This document is due for review by the Management Committee at its first meeting in 2023; and
- b. Minor changes may be approved by the Custodian, e.g. the correction of typographical or formatting errors.



4. Version History

Name	Revision History	Date of Issue	Version
Sabina Gruetzner	Initial Document	28/10/20	1.0

5. Approvals

Name	Date of Issue	Version
Karen Gee – Director Member Advisory Board	29/10/20	1.0
Craig Horne – Vice President Communities	29/10/20	1.0
Management Committee	17/12/20	1.0

6. Distribution

Name	Date of Issue	Version
MAB and Committees	18/12/20	1.0
www.acs.org.au	18/12/20	1.0

7. Document Control

Custodian title & e-mail address:	ACS Company Secretary (governance@acs.org.au)
Responsible Business Unit:	Governance & Risk
Content Security: <i>(Delete entries as required)</i>	PUBLIC Distribution unlimited