



NOMINATION PACK

ACS Management Committee – National Congress Representative

About the Role

The National Congressional Representatives, together with the CEO and the National Office Bearers of the Society (the President, Immediate Past President, Vice Presidents (3) and the National Treasurer) form the ACS Management Committee. The Management Committee is the governing body of the Society. Members of Management Committee are 'responsible persons' under the Australian Charities and Not-for-profits Commission (ACNC) Act and as such have an obligation to abide by appropriate governance standards. Accordingly, successful candidates prior to taking office will be required to sign a declaration relating to disqualifying offences. Successful candidates will be required to execute disclosures on any perceived or actual conflicts of interest and a confidentiality declaration. All positions are also members of the ACS Congress, which is an advisory and electoral body. There is an expectation that National Congressional Representatives keep the leaders of those Branches not represented on Management Committee apprised of decisions of Management Committee.

Key attributes:

- A strong and sincere conviction of the ACS and its objects, vision, mission, and values
- Able to devote considerable time to the role
- Demonstrated leadership qualities
- Strategic expertise
- Ability to understand the whole ICT eco-system at a sophisticated level
- Financially literate (able to interpret profit and loss (P&L) statements and Balance Sheets)
- Well-developed interpersonal/behavioral skills
- Comfortable with a collegiate approach to decision making
- Experienced in policy formulation
- Meet [ACNC governance standard 4](#) (not disqualified from being a 'responsible person').

Desirable attributes:

- Experience as a Non-For-Profit (NFP) Board Director or having undertaken appropriate Governance training e.g. AICD Company Directors Course
- Experienced in change management

Notes on eligibility

To be eligible for this position, a member must:

- Be a financial member of the ACS
- Be a member of the Professional Division (ACS National Regulations 2.13.2)
- Not be a member of the Overseas Group (ACS National Regulations 2.13.1(c))
- Be a member of Congress, or be a member elected to Congress but term has not commenced yet (ACS Rule 10.4.1 and 10.4.3)
- Note under 10.4.1, a National Congressional Representative must come from a branch that has more than 25% of eligible voting members. This will be published by 10 November 2021. It is expected that 1 vacancy will need to go to a New South Wales member and 1 vacancy will need to go to a Victorian member.

NOMINATION FORM



I wish to nominate for the casual vacancy position of **National Congress Representative** commencing 1 January 2022 and expiring on 31 December 2023.

Candidate Details

Name	
Membership No:	
Branch:	
Contact Phone:	
Contact Email:	
Membership Expiry Date:	

Eligibility Criteria

This criteria is taken from the [ACS Rules](#) and [ACS National Regulations](#), and the relevant clauses are specified below. Applicants should review the criteria in the Rules and Regulations prior to nominating. To help candidates with their understanding, an eligible nomination would need to be able to check one box on each section.

I declare I am eligible to nominate for this position, and attest that:

Professional Membership (ACS National Regulations 2.13.2)

I declare I am a member of the Professional Division, and that my membership grade is either Member, or Senior Member or Fellow

Domestic Membership (ACS National Regulations 2.13.1(c))

I declare I am not a member of the overseas group, and that my branch membership above is correct

Specific Criteria for this position (ACS Rule 10.4.1 and 10.4.3)

To be eligible for election as a National Congressional Representative, a candidate is required to be a member of ACS Congress:

- I declare I am a current Branch Congressional Representative from the branch stated above, or
- I declare I have been elected to be a Branch Congressional Representative from the branch as stated above, and my term commences on ____/____/____

I attest all information provided is true and correct. I also will submit a Statement of Goals and ensure I have completed induction training prior to the election.

Signed: _____ Date: _____

Please ensure you submit your Statement of Goals document and your Profile Picture as part of your nomination.



Statement of Goals – please submit

As a guide you should provide a statement of the following in 1 A4 page:

- How you would add value to the Society and its mission should you be successful
- How much time you can give to the role (what professional or personal constraints on your time or service might you anticipate)
- What motivates you as someone who provides service to the ACS on a volunteer basis
- Your qualifications and experience as a strategic thinker
- The specialist skill set you bring which will be of benefit to the Management Committee
- Your willingness to accept legal and fiduciary responsibilities for the Society as a member of Management Committee
- Provide examples of being a team player in a work environment
- Your experience in working with boards and committees

It is recommended that you submit your statement as a PDF document.

Induction Training

All nominees for ACS elected member positions must have completed the ACS online induction program to be eligible to contest the position. This program will include receiving the ACS Elected Member Handbook, available from the ACS Website, and completed the ACS Workplace Health and Safety Training for Elected Members, and the ACS Responsibilities of a Director presentation. Links to the induction program can be obtained from Returning.Officer@acs.org.au and must be completed by Monday 22 November 2021, prior to the Congress Meeting.

Close of Nominations

Nominations close at **5.00pm (AEDT) on Monday 8th November 2021**. Nominations must include this form, your statement of goals and a digital or passport size photograph.

Election

The election will be held during a meeting of Congress on Tuesday 23 November 2021. This meeting will be via video conference. Applicants will be expected to make a short presentation to Congress, either by videoconference, by teleconference or submitting a nomination video in advance, in support of their candidacy.