

# GUIDELINES FOR ELECTION TO HONORARY LIFE MEMBER

[As approved by Council in October 1998]

## 1. General

- 1.1 These Guidelines have been approved by Council of the Society to assist in the interpretation of the relevant clauses in the Rules and National Regulations with respect to the election of a person as an Honorary Life Member of the Society.
- 2.2 Each complete nomination for election is to be forwarded in the first instance to the Chief Executive Officer who will forward copies of it and all other relevant information, including reports from Branches and Referees, to the Director, Membership Board for further processing.

## 2. Criteria for Honorary Life Membership

- 2.1 The election of a member as an Honorary Life Member is recognition by the Society of an outstanding contribution to the Australian Computer Society by that member.
- 2.2 This honour may be bestowed on a member by Council at any appropriate time, subject to 2.4, below, and is not linked necessarily with that person's retirement from a position in the Society.
- 2.3 **An outstanding contribution to the Australian Computer Society is one which:**
  - **results in the ACS being substantially, demonstrably and positively changed by that contribution, and**
  - **occurs over a significant period of time (at least 5 to 10 years), and**
  - **required substantial and commendable personal input, and**
  - **can be clearly documented and corroborated.**
- 2.4 Council can decide the number of Honorary Life Members elected in any one calendar year.
- 2.5 Nominations will not be considered if more than three years have passed (in the opinion of the Director, Membership Board) since the primary component(s) of the outstanding contribution (on which the nomination for Honorary Life membership is being judged) was completed or made. This places the onus on proposers to act promptly and ensures that worthy would-be contemporary recipients are not displaced from the period in which their contributions should be recognised.

### **3. Procedure for Nomination**

Any current member of Council or any Branch of the Society who wishes to have a person considered for nomination as an Honorary Life Member may complete and forward a submission to that effect in writing to the Chief Executive Officer. A nomination for election of a person as Honorary Life Member shall be made on the current form of application and be accompanied by the required supporting information including corroborated evidence of the outstanding contribution. The current form is available from the National Office.

Each nomination for the election of Honorary Life Member shall be endorsed by:

- a) The Executive Committee of the Branch in which the nominee is a member, and
- b) any two Fellows or Honorary Life Members.

### **4. Procedures for Election of Honorary Life Member**

The Director, Membership Board will refer any application to an Honorary Life Members Committee (HLMC) (set up annually by the Director) for consideration and recommendation. The HLMC will be expanded to include the candidate's Branch Chairman (or the Chairman's nominee from the candidate's Branch Committee). NB The Director, Membership Board will appoint annually at least two Honorary Life Members to serve on the HLMC. The Director will be an ex-officio member of the Advisory Committee and the final arbiter on all matters of process and procedure.

The recommendations of (the HLMC and) the Director, together with appropriate documentation, will be referred to Council.

Election to Honorary Life Member shall be by two-thirds majority of voting Councillors present (NR2.8.1.4).

Council has resolved that all matters relating to a nomination are confidential with only the final decision of Council in favour of the nomination being announced publicly.

### **5. Points System**

In order to provide some components of objective measurement, the points system will be used as an aid to assist in the evaluation of nominations. A score of at least 100 points should be sufficient for a nomination to be submitted for consideration. It is essential that the HLMC evaluates the points and adjusts where necessary, particularly in cases of double counting.

The points, which are indicated on the application form, are a guide only.