



DIPLOMA EXAMINATION/S APPLICATION FORM

Please read instructions below before completing the form.

- Applicants
- Complete Section A and B.
 - Only complete Section C and D if you have NOT already sat an ACS examination.
 - Only complete Section E if you are aged OVER 22 years & have NOT already sat an ACS examination.
 - Complete Section F and provide Examination fee payment details. Please note an additional fee may be required in some countries to cover costs of ACS approved invigilation, e.g. Australia. Contact diploma@acs.org.au for further information.
 - Read and sign Section G 'Application Declaration'.
 - Before sending this application check Section H.
 - Section I is for Office use only.

SECTION A: PERSONAL INFORMATION

If you have sat an ACS Exam before, enter your ACS Candidate ID No: _____

Full Name: Mr/Miss/Ms/Mrs: _____

Name with Initials: Mr/Miss/Ms/Mrs: _____

Residential Address: _____

Email: _____ (to receive notification of the result of your application it is essential that you provide an email address)

Telephone: _____

SECTION B: EXAMINATION DETAILS

Indicate in this section the subject/s you wish to be examined, the examination period and location where you will be sitting the exam. Please note that the regulations applicable to the examinations; in particular regulations #2, #3 and #4; (see our website www.acs.org.au/dit) specify the number of examinations that can be sat in the same examination period, the order in which examinations should be attempted, and the maximum time frame within which examinations must be successfully completed.

SUBJECTS TO BE EXAMINED (put 'X' where applicable in the box)

- | | | | |
|--|--|--|---|
| Systems Analysis <input type="checkbox"/> | Programming <input type="checkbox"/> | Computer Organisation <input type="checkbox"/> | Data Management <input type="checkbox"/> |
| Object Oriented <input type="checkbox"/> | Computer Communications <input type="checkbox"/> | Professional Practice <input type="checkbox"/> | Systems Principles <input type="checkbox"/> |
| Systems Development <input type="checkbox"/> | | | |

EXAMINATION PERIOD (put 'X' where applicable in the box)

February June October Year 201__

LOCATION OF EXAMINATION

City: _____ Country: _____

SECTION C: EDUCATION

List below your final secondary school results and any other completed studies, attaching copies of all certificates and reports. If you are an overseas resident, also provide evidence of your proficiency in English.

DATES OF WHEN STUDY WAS UNDERTAKEN	NAME OF QUALIFICATION ACHIEVED	NAME OF EDUCATIONAL ORGANISATION (WHERE STUDIES WERE UNDERTAKEN)	RESULTS ACHIEVED E.G. PASS/ FAIL
1.			
2.			
3.			
4.			
5.			
6.			
7.			

SECTION D: OTHER TRAINING

Provide details of any training courses or programs that you have undertaken to develop your skills. This may include internal staff development programs, or programs undertaken to comply with ongoing industry professional development requirements. Provide copies of certificates, statements of attainments, course topics or testimonials of attendance where certificates were not issued.

DATES OF WHEN STUDY WAS UNDERTAKEN	NAME OF QUALIFICATION ACHIEVED	NAME OF EDUCATIONAL ORGANISATION (WHERE STUDIES WERE UNDERTAKEN)	RESULTS ACHIEVED E.G. PASS/ FAIL
1.			
2.			
3.			
4.			
5.			
6.			
7.			

SECTION E: EMPLOYMENT HISTORY DETAILS

Indicate your work experience relevant to this application. Include both full time (FT) and part time (PT) work, voluntary and paid work. Attach copies of letters from employers and other supporting evidence.

ORGANISATION'S NAME	DURATION OF EMPLOYMENT	EMPLOYMENT STATUS E.G. FT OR PT	POSITION TITLE	TYPE OF WORK UNDERTAKEN
1.				
2.				
3.				
4.				
5.				

SECTION F: EXAMINATION FEES AND METHOD OF PAYMENT

Check the Australian Computer Society web site (www.acs.org.au/dit) for the fee to be paid with this application.

METHOD OF PAYMENT* (please mark your preferred mode of payment)

Cheque Go to part 1

Credit Card Go to part 2

** Do not send cash by mail*

PART 1 : CHEQUES SHOULD BE MADE PAYABLE TO 'AUSTRALIAN COMPUTER SOCIETY'

PART 2 : PLEASE PROVIDE CREDIT CARD DETAILS

TYPE OF CREDIT CARD (E.G. AMERICAN EXPRESS, MASTER CARD, VISA CARD, ETC.) _____

NAME ON CARD _____

CARD NUMBER _____

EXPIRY DATE _____

I authorise the Australian Computer Society to charge \$ _____ (AUD) to my credit card.

Signed: _____

Date: _____

SECTION G: APPLICANT DECLARATION

I declare that the information contained in this application is a true statement of my education and experience. I authorise the Australian Computer Society to contact any third parties I have identified to verify the accuracy of the evidence that is submitted in support of this application.

Signed: _____

Date: _____

SECTION H: APPLICANT CHECKLIST

<input type="checkbox"/>	I have completed Section A and B.
<input type="checkbox"/>	I have completed Section C and D, if I have NOT already sat an ACS examination.
<input type="checkbox"/>	I have completed Section E, if I am OVER 22 years of age and have NOT already sat an ACS examination.
<input type="checkbox"/>	I have provided Examination fee payment details under Section F and included invigilation fees, if applicable.
<input type="checkbox"/>	I have read and signed 'Applicant Declaration'.
<input type="checkbox"/>	I have attached documentary evidence required relating to Section C, D and E (if applicable).
<input type="checkbox"/>	I have attached cheque payable to 'AUSTRALIAN COMPUTER SOCIETY' (if Examination fee paid by cheque).

Please send your completed application with required documentary evidence to :

The Registrar
Australian Computer Society
Locked Bag 36, South Melbourne, Victoria 3205
Australia

SECTION I: OFFICE USE ONLY

Date application was received: _____

Correct application fee included: Yes / No (circle as appropriate)

Application Outcome: _____

Additional information or evidence, if required:

Date additional information and evidence received: _____

ACS Assessor's Name: _____

ACS Assessor's Signature: _____

Date assessment completed: _____

Date candidate advised of assessment result
and details of examinations: _____